

Title:

**SECTION 18.0      NZBMDR STANDARDS  
SCIENTIFIC RESEARCH AND  
PUBLICATIONS**

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### FORMS AND ATTACHMENTS

Research Proposal Progress Report

RP001-018

## **SECTION 18.0 NZBMDR STANDARDS SCIENTIFIC RESEARCH AND PUBLICATIONS**

The NZBMDR Management Committee is responsible for all aspects of scientific research and publication from the NZBMDR.

### **18.1.1 Functions and Responsibilities**

- Review research aims of NZBMDR;
- Review the completeness and quality of data collected by the NZBMDR;
- Review new research proposals;
- Recommend appropriate research proposals to Ethics Committee;
- Recommend new research issues or projects;
- Recommend research priorities
- Review and authorise all scientific publications from the NZBMDR;
- Review and act upon proposals from researchers for the preparation of reports;
- Recommend to the NMC the preparation of manuscripts or reports.

### **18.2 ETHICS COMMITTEE**

The NZBMDR uses the Auckland Ethics Committee when applying for ethical approval of the introduction of new protocols such as the use of G-CSF on healthy donors.

The research proposal must be aligned with the principles of the Treaty of Waitangi.

Any institution planning research, which utilises material collected by the NZBMDR, must seek approval from the NMC, before applying to their relevant ethics committee.

### **18.3 NATIONAL STATEMENT ON ETHICAL CONDUCT IN RESEARCH INVOLVING HUMANS**

#### **18.3.1 Monitoring**

1. To monitor research projects using material collected by the NZBMDR which has been given NMC and Ethics approval, the Research Proposal Progress Report, Form RP001, must be completed annually and sent to the Executive Officer;

**Refer: Form RP001-018: Research Progress Report**

2. Researchers must immediately report anything which might warrant review of ethical approval of the protocol including:

- Serious or unexpected adverse effects on participants;

- Proposed changes in the protocol; and
  - Unforeseen events that might affect continued ethical acceptability of the project.
1. Researchers are required to report if the research project is discontinued before the expected date of completion;
  2. Researchers are required to notify the Ethics Committee of any publications/published results of the research.

### **18.3.2 Donor Information and Consent**

1. Consent must be obtained if donor blood or other biological material or information is stored and /or used for the purpose of an ethically approved research project.
2. Information must be provided to the donor on
  - a) the process, risks and benefits of the research
  - b) the collection and protection of donor data
  - c) the right of the donor to receive medical information obtained by the research
  - d) how confidentiality will be preserved
3. All documents MUST be written clearly in terms understood by the donor
4. All documents MUST comply with WMDA and National standards

### **18.3.3 Complaints**

1. All participants as part of the consent process must be informed that they can contact the National Executive Officer of the NZBMDR with any complaints or concerns. This would be passed on to the Chair of the National Management Committee;
2. Likewise, researchers or other interested parties with concerns or complaints about the conduct of the research should contact the Executive Officer of the NZBMDR;
3. If the Executive Officer and/or the Chair of the National Management Committee cannot resolve the complaint, the complainant can put their complaint in writing to the National Management Committee.